

TULANE ACCOUNTS PAYABLE CONTACT LIST

All forms for Concur are on the Concur Resources website

AP LIST OF CONTACTS

Stop Payment Questions and Submissions:

stoppayment@tulane.edu

Purchase Order Invoice Processing: **accountspayable@tulane.edu**

Travel and/or Expense Questions: **travel@tulane.edu**

New Supplier Set-Up (Vendor Approval): Schell Watson at
swatson@tulane.edu 314-7360

AP Direct Deposit Setup: Schrell Watson at **swatson@tulane.edu**

Concur Expense/Invoice Issues:

Danielle King **dking11@tulane.edu** 314-2314 1099 processing also

Anna Bailey **abailey2@tulane.edu** 314-7367

Vane Miranda **anicosia@tulane.edu** 314-7362

Nita Randolph **nrandol@tulane.edu** TAMS Supplier #s

ACH Authorization Form Approvals:

Wanda Thompson **wthomps@tulane.edu** 314-2315

Laney Armstrong **larmstro@tulane.edu** 314-2578

AP MANAGER- Lisa Leblanc 314-2659 **lleblanc@tulane.edu**

AP ASST. MANAGER- Wanda Thompson **wthomps@tulane.edu**

AP PROJECT SYSTEMS MANAGER- **larmstro@tulane.edu**

