Tulane

GRANTS AUTHORIZED SIGNATURE CARD

(<u>NOTE</u>: Submitting this form <u>does not</u> grant you access to any of the business systems. You must complete the appropriate Request for Access form to gain access to systems, including Jaggaer/SciQuest.)

This card is effective from ___/___/___ (DD/MM/YY) (Required)

Organization:_____

TAMS GM Account# _____ _____ _____
                   (Project)   (Task)   (Award)

GM Account Description _____

Check One:

_____ New Account, _____Replacement Card, _____Additional Signature

Authorized Name (print)	Authorized Signature	Level ** (choose from list)	User ID
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by P. I.: _____ __/___/___ (DD/MM/YY)

Approved by Resp Person:_____ __/___/___ (DD/MM/YY)

Approved by Dept Head:_____ __/___/___ (DD/MM/YY)
             (if different from Responsible Person)

LEVELS OF AUTHORITY

A: No Limit
B: Payroll Action Forms
C: Purchase Requisitions
D: Interdepartmental Transfers
E: Invoices

I: Job Orders
Q: PAF's Student Only
S: Misc (**Please describe)
X: All Levels Except PAFS

** Describe